

## **Subject: 2025–2026 CCMCSF Grant Program – Updated Process and Key Dates**

This year (school year 2025–2026), the Foundation will be streamlining its grant program. Please review the following important dates and eligibility details:

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### **Grant Application Windows**

#### **Fall Grant Cycle**

- **Open:** August 14 – September 12, 2025
- **Eligible Requests:**
  - Classroom activities
  - Curriculum enhancements
  - School-based clubs
  - Athletics for OEN, OES, and OMS
  - Refer to ineligible requests on page 2

*Note: OHS athletics are supported by the Booster Committee and are not eligible at this time.*

- **Award Notices to be Sent:** September 15–19, 2025

**Note: This may be the only grant funds release for the 2025-2026 school year. All awarded funds must be spent prior to June 1, 2026.**

#### **Winter Grant Cycle (subject to availability of funding)**

- **Open:** January 6, 2026 – February 6, 2026
  - Same eligibility criteria as above
  - **Award Notices Sent:** February 9-13, 2026
  - **Note:** This will be the **final grant fund release** for the school year. All awarded funds must be spent prior to June 1, 2026.
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## Program Highlights

- All applications are reviewed using standardized rubric by CCMCSF board members.
  - Grants may fund tangible items such as supplies, materials, or other items that enhance student engagement and active learning.
  - Maximum grant award: **\$2,000 per request**
  - Funds **must be used by June 1, 2026**; any unused funds will roll over to the following year's budget for use by the Foundation.
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## Ineligible Requests

Grants will **not** be awarded for:

- Class set books, if there is a need for media materials, please ensure administration reaches to the Foundation directly for possible financial assistance.
  - Previously completed projects or expenses already paid
  - Individual assistance, one-time events, sponsorships, scholarships, or fellowships
  - Personal development (including travel, lodging, or training)
  - Capital projects, land/building purchases
  - OHS sports teams (as these are assisted by the Booster Committee of CCMCSF)
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Details and the application can be found on our website at:

<https://www.capecharterfoundation.com/apply>

***Thank you for your continued dedication to our students and schools.***